

Médecins Sans Frontières Suisse has a vacancy for a

Medical Data Advisor

24 months, 100%

The Medical Data Advisor will be responsible for supporting operations and the medical department in MSF OCG on all issues related to medical data collection, compilation, analysis, presentation, and medical data support to field projects.

Context

Medecins Sans Frontières Suisse has embarked on a Health Information System (HIS) Project. This project will deploy a standardized system of data collection methods, entry, storage, and analytics/visuals.

In the first two years of the position, the work will be oriented towards supporting the HIS Project activities relating to medical data structure definition and HIS systems roll-out in the field. Upon completion of the HIS project, the position will turn to regular maintenance and evolution of the system content and support to field teams to ensure proficient use of the system across the organisation.

Your Responsibilities

Epidemiology and medical data management

- Promotes the vision of DMED in the field of medical epidemiology and data management.
- Coordinates medical data management within the DMED and operational departments as well as with field projects.
- Oversees the sustainance of the HIS systems after the initial construction and deployment phases.
- Provides epidemiology capacity to advisors in DMED on different thematic programmes.
- Provides medical data management capacity to advisors in DMED on different thematic programmes.
- Executes field visits to coach and advise field staff on medical data management issues as requested and prioritised.
- Works towards harmonization and standardisation of data both at OCG and MSF level.
- Helps in the process of international medical data consolidation.

HIS Tool Design & Build

- Support the creation and revision of the HIS project plan.
- Assists with the design of the overall development 'plan' for HIS Data Collection, Storage, and Analytic software development.
- Technical support on data management to the project.
- Supports the formulation and execution of the technical aspects of the HIS plans, implementation, and maintenance.
- Oversees identifying and selecting the epidemiological aspects, indicators, and variables to be employed by the HIS system in coordination with medical operational staff and medical dpt.
- Provides solutions if external software is integrated into current solution (medium term).
- Provides solutions to technical issues that arise during design & build. Supervises issues troubleshooting/mitigation with staff.

HIS Tool Implementation and Troubleshooting

- Provide training on medical data management and technical issues to staff in HQ and field.
- Support implementatiton as part of the HIS project team and according to agreed plans.

- Along with field and HQ HIS-related staff, provides high-level assistance needed throughout program cycle of HIS tools in all missions. Delegation of tasks to HIS staff.
- Actively participates to team meetings (including application support officers) to follow-up on identified issues and their resolution.

Your Profile

Education

- Advanced (minimum a Masters degree) education in epidemiology and/or medical statistics.
- Medical or paramedical background preferred.
- Masters in public health preferred

Experience

- Minimum 2-3 years field experience with MSF or a similar organisation very desirable.
- Experience in medical facility and program data management.
- Knowledge of IT systems, including data security & storage protocol desirable.
- Good working knowledge of Medical Data Software (DHIS2, OpenMRS, etc...).
- Knowledge of international disease classifications and terminologies (ICD10, Snomed...)
- Other medical data management experience in western or non-humanitarian settings a plus.

Personal qualities

- Collaborative spirit, client-oriented, team spirit.
- Pragmatic, ability to work under stress and deadline pressure
- Autonomy in the given tasks
- Ability to work with multi-disciplinary and multi-cultural persons, open-minded
- Good communication skills, ability to listen, ability to build consensus.

Languages

- Fluent French (preferred)
- Fluent English

Terms of Employment

- Fixed-term contract (24 months), full-time position (100%)
- Based in Geneva, with occasional travels to the field and MSF European offices
- Ideal starting date: 1st December 2017
- Gross annual salary : from CHF 97'332.- (salary commensurate with experience and internal salary grid)

How to apply

Interested candidates should forward by email only their application (CV 2 p. max. – letter of motivation 1p. max. – English or French – 5MB max) to lydia.sonderegger@geneva.msf.org **stating in the subject line «HIS MDA 2017.09»**.

The deadline for applications is 17th October 2017.
The applications will be treated confidentially.
Only short-listed candidates will be contacted.

For more details on the job offer or MSF, please visit our website: <http://www.msf.ch/travailler-avec-nous/>